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LWI Board of Directors
Board Meeting Minutes
December 12, 2016 3:00 p.m. CST
Conference Call Number: (712) 432-0180
Access Code: 792377#

- I. **Call to Order**—Meeting called to order at 3:02 p.m. CST by Kris Tiscione
- II. **Roll**
 - a. **Board Members Present:** Linda Berger, Mary Bowman, Bob Brain, Candace Centeno, Iselin Gambert, Cassandra Hill, Kim Holst, Alison Julien, Samantha Moppett, Jason Palmer, Rebecca Scharf, Kristen Tiscione, & Mark Wojcik (joined at 3:42 p.m.)
 - b. **Board Members Absent:** Kim Chanbonpin, Sue Painter-Thorne, & Judy Rosenbaum
 - c. **Other Parties Present:** Wanda Temm (ALWD)
- III. **Officers' Reports**
 - a. President's Report—Kim C.—Kim was unable to join the call, Kris notified the board that items that Kim C. was going to discuss today are tabled until January.
 - b. President-elect's Report—Kris T.—Conference planning is going as planned. The committee is starting to look at options for the Gala.
 - c. Treasurer's Report—Candace C.—email containing assets and expenses was circulated prior to call. Budget should be finished and ready for approval in January (or February if Candace cannot make the call in January).
 - d. Secretary's Report—Kim H.
 - November minutes—motion to approve, seconded.
 - Scheduling meetings for spring semester—Friday at 1:00 p.m. CST
 - Jan. 20
 - Feb. 10
 - Mar. 24
 - Apr. 28
 - May 26
 - June 23
 - July—at Applied Legal Storytelling Conference
 - LWI Board Member Brunch at AALS—10:00 a.m. on Friday, Jan. 6 at Farmerbrown, 25 Mason St, San Francisco, CA 94102
 - Thank you to Iselin G. for serving as backup note taker. Backup note taker for January will be Sue P-T. Kim also reminded members serving as backup note takers to forward their notes within a week of the conference call.
- IV. **Old Business**
 - a. Committee updates (posted in Box)



- Professional Status Committee—Mary B.— things the committee has been doing: SALT has endorsed the Best Practices document for 405(c) status faculty, it will be published in the Journal of Legal Education; information gathering related to status issues (Portland presentation), don't want to duplicate the efforts of the survey and have discussed with the survey committee ways to make sure the data is captured, data collection on behalf of members posted to the listserv; Next Big Project—out of information gathering from this summer the committee determined that there needs to be support for those with 405(d) status, position paper written in collaboration with ALWD, SALT, and broader membership via a working group, similar to Best Practices for 405(c), but different because it will be less of a legal argument and more of an aspirational statement of 405(d) faculty treatment, need to identify a primary author for the project; Discussion—support for the idea, want there to be inclusion of a variety of voices, consider other groups (like ASP or bar prep, staff with teaching responsibility), may need to be coordinated with new Sourcebook, will this piece result in an argument that 405(d) shouldn't exist?, audience is not envisioned to be the ABA
 - Diversity Committee (posted on Box)—Kim H.—the Diversity Committee has been meeting to develop strategic plans for the sub-committees (faculty of color, LGBTQ, disability, inclusion of a diversity of perspectives). Kim H. will ask Sha-Shana if the LGBTQ faculty group is working with Pink Ink.
- b. Website—Brick Factory hosting contract (posted in Box)—Linda B.—hoping that the website will be live at the beginning of 2017, need a hosting agreement, Montana Banana charged \$25-100 per month for this, the Brick Factory proposal is \$3600 for the year, we need them to train our group on how to use the website, committee is recommending the least expensive option (\$3618 for the year)—includes hosting and maintenance, starts once the website is operational, Linda will ask about the necessity of the Drupal updates and will report back in January. Motion to approve \$3618 for the first year of managed hosting by Brick Factory. Seconded. Approved.
 - c. Update on One Day workshops—Jason P.—157 attendees at all workshops (as of Dec. 12), 31 Brooklyn, 29 Texas, 20 Cal Western, 20 Lewis and Clark, 13 Drake, 11 Tulane—so far 16 at Touro. Jason will update the total money in/out with Candace for January. Discussion regarding the expense for Cvent in off conference years—are we using the service and getting value from it?, attendance at the One Day workshops continues to decline (approximately 200 last year, 240 in 2014), do we want to consider making One Day Workshops biennial?
 - d. Writers Workshop Budget Submission (posted in Box)—Kim H.—the WW Board is asking for \$10,900 in 2017 and \$7,000 in 2018 from the board to cover the costs, the WW Board is planning much earlier and trying to find ways to cut costs to be more conservative in what it costs to put on the WW. The spreadsheet on Box can be adjusted to reflect the costs for fewer participants, lower participant fee, and other costs. After discussion regarding the rising costs of the workshop, Candace suggested that we table the vote on the budget so that she could put it in the final budget and



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work up those numbers to give us a better picture of what the number looks like in the overall LWI Budget. Members were concerned about the proposal to increase the participant fee from \$300 to \$450.

- e. LWI Journal Vol. 21—Kim H.—Volume 21 is up and running, the Board is exploring the best way to highlight its 30th anniversary in Volume 22.

V. New Business

- a. Administrative options update—Olympia Duhart—not ready, will report in January
- b. Million Women March—Kim C.—a small group of LWI members will be attending, no board action necessary. If folks are attending, contact Kim C. or Kris T.

VI. Adjourn

- a. Motion made and seconded. Approved unanimously. Adjourned at 4:01 p.m. CST.