

LEGAL ANALYSIS/LAWYERING PROCESS INSTRUCTOR

Texas Southern University Job Description

| Human Resources

Job Title: Legal Analysis/Lawyering Process Instructor
FLSA: Exempt
Pay Grade: LS-1
Revised Date: February 2026

JOB SUMMARY:

Thurgood Marshall School of Law (TMSL) Texas Southern University invites qualified applicants to join its dynamic team of faculty to fill the position of Legal Analysis / Lawyering Process Professor. These positions are renewable long term (3-5 years) nontenure track contract faculty positions.

DISTINGUISHING CHARACTERISTICS:

N/A

DUTIES AND RESPONSIBILITIES:

- Teach Legal Analysis, Lawyering Process I & II
- Maintain office hours as required by the University and TMSL
- Design or adopt a course syllabus to deliver pedagogy that engages a curriculum focused, among others, on case law interpretation, statutory analysis, legal analysis and writing, critical reading, logical reasoning, and any other pedagogy needs as may be directed.
- Create and implement innovative teaching methods to enhance student learning and engagement in the classroom.
- Provide detailed, constructive feedback on student writing assignments, practice writings, and analytical work.
- Mentor and advise law students on their academic progress and professional development.
- Stay current with developments in the academy and integrate latest best practices into teaching.
- Collaborate with colleagues and Director or Coordinator, if applicable, to ensure the success of the legal analysis and Lawyering Process program.
- Participate in faculty meetings, committees, and institutional services.
- Engage in professional development activities.
- Contribute to the development and revision of legal analysis/lawyering process curricula and course materials.
- Report to the Associate Dean of Academic Affairs and if available, the Director or Coordinator of the Legal Analysis and Lawyering Process Program

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MINIMUM REQUIREMENTS:

Education and Experience:

Juris Doctor and evidence of impressive academic performance in law school, such as a noteworthy ranking or GPA, earned law review membership and involvement, or other law school honors, (e.g., Order of the Coif membership).

- Juris Doctor (J.D.) or equivalent degree from an ABA accredited law school
- Demonstrated excellence in legal analysis and legal writing, a plus.
- Prior teaching experience in legal writing, legal analysis, or related subjects preferred.
- Significant legal practice experience may be considered in lieu of teaching experience.
- Excellent communication, feedback, and mentoring skills

Ability to maintain the security or integrity of critical infrastructure, which may include communications systems, computer networks and systems, cybersecurity systems, electrical grid, hazardous waste treatment or water treatment system.

Licenses, Registrations, Certifications, or Special Requirements:

Bar membership.

Preferred:

- Cover letter
- Curriculum vitae (CV)
- Teaching statement (including approach to legal analysis instruction)
- Writing sample
- References (3)

Active research agenda as evidenced by at least one journal publication at time of hire.

Knowledge of use of assessments and instructional technology in teaching.

Knowledge, Skills, and Abilities:

Knowledge of:

- Policies, procedures, and practices

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Skill in:

- Detail oriented.
- Effective customer service.
- Problem-solving and decision-making.
- Multitasking and time management.
- Both verbal and written communication.

Ability to:

- Work with a diverse student population.

WORK ENVIRONMENT AND PHYSICAL DEMAND:

Prolonged standing and/or walking.

Handling light weight objects.

Using or carrying equipment.

This job description is intended to be generic in nature and describe the essential functions of the job. It is not necessarily an exhaustive list of all duties and responsibilities. The essential duties, functions and responsibilities may vary based on the specific tasks assigned to the position.